



## Parish of Stormont - St Molua's Church

### Website Privacy Notice

Your privacy matters to us and central to our workings is our commitment that we are transparent about the personal data that we collect about you, how it is used and with whom it is shared. This privacy notice applies when you use our website or any of our web services.

#### 1. Who we are:

We are: The Parish of Stormont - St Molua's Church (Registered with the Charity Commission for Northern Ireland, NIC 102374)

We are located at: 645 Upper Newtownards Road Belfast BT4 3LR

You can contact us at: The Parish Office  
St Molua's Church  
645 Upper Newtownards Road  
Belfast BT4 3LR

Tel: 028 9041 9171

email: [stormont@down.anglican.org](mailto:stormont@down.anglican.org)

#### 2. Why we process your data, the lawful basis for processing your data and who we share it with

A. For people who view and interact with our website, we process data:

- to respond to your query when sent through our 'Contact Us' form
- to provide you with documentation, or with information on future events, where you have asked us to do this

The legal basis for processing your personal data is the legitimate interest in the administration and operation of our day-to-day operations.

The Parish Webmasters, under the auspices of St Molua's Select Vestry, administer our website at [www.stmoluasonline.com](http://www.stmoluasonline.com) to allow information on the parish and the wider Church of Ireland to be freely available. The legal basis for processing your data is that processing is necessary for the purpose of the legitimate interests in promoting our services and providing you with necessary information.

We will retain this personal data in accordance with legislative requirements and in line with our data retention policy.

B. For people whom we liaise with on a regular basis, we process personal data:

- In order to communicate with you about your interests and wider church related matters

The legal basis for the processing of this data is processing necessary for the purposes of the legitimate interests pursued by the Parish in working with and supporting you.

We share some of the personal data that you may provide with our office database system, in order to store your contact information. We may also send you emails through our email service provider.

We will retain this personal data in accordance with legislative requirements and in line with our data retention policy.

### **3. Transfers of data outside the European Economic Area**

We do not transfer any personal data outside the European Economic Area.

### **4. Your rights relating to your personal data**

You have the following rights under the General Data Protection Regulation (GDPR), in certain circumstances, subject to certain exemptions, in relation to your personal data:

- right to access the data: you have the right to request a copy of the personal data that we hold about you, together with other information about our processing of that data
- right to rectification: you have the right to request that any inaccurate data that is held about you is corrected, or if we have incomplete information, you may request that we update the information such that it is complete
- right to erasure: you have the right to request us to delete personal data that we hold about you. This is sometimes referred to as the right to be forgotten
- right to restriction of processing or to object to processing: you have the right to request that we no longer process your personal data for particular purposes, or to object to our processing of your personal data for other purposes
- right to data portability: you have the right to request us to provide you, or a third party, with a copy of your personal data in a structured, commonly used machine-readable format

In order to raise any of the rights set out above, please contact us at the contact details at the start of this privacy notice. If we are processing personal data based on your consent, you may withdraw that consent at any time. This does not affect the lawfulness of processing which took place prior to any withdrawal.

### **5. Requirement to process personal data**

You may browse our website without providing us with any personal data and this will not affect your ability to view our website. However, if you do not provide us with your personal data, as necessary for the purposes outlined at 2.A above, we cannot respond to your queries sent through our 'Contact Us' form or liaise with you via our website on any matters. We do not use any personal data for the purpose of automated decision-making or profiling.

## 6. Security

We implement security safeguards designed to protect your personal data, such as HTTPS. We monitor for and try to prevent security breaches. There is no guarantee that your data may not be accessed, disclosed, altered or destroyed through breach of any of our physical, technical or managerial safeguards.

## 7. Cookies

In addition to some essential cookies required for this website to function, WordPress web usage analysis software stores cookies on the visitor's computer in order to obtain data as outlined below. This data is used to record and analyse visits to this website **but users are not identifiable to us**. The basis for this processing is our legitimate interest, namely monitoring and improving our website.

We do not share any information collected with third parties.

Most web browsers allow some control of cookies through the browser settings. You can also delete cookie files from your computer at your discretion. Please note that if you decline our cookies, or ask for notification each time a cookie is being sent, this may affect your ease of use of the website.

For more information about cookies, and instructions on how to adjust your browser settings to restrict or disable cookies, please consult your browser's help file or see the IAB website at [www.allaboutcookies.org](http://www.allaboutcookies.org)

## Data

The usage data collected by WordPress may include your IP address, geographical location (to the level of your country), type of device, browser type and version, operating system, referral source, length of visit, page views and website navigation paths, as well as information about the timing, frequency and pattern of your use. This usage data is processed only for the purposes of analysing the use of the website.

## 8. Contact Information

If you have any queries, or are unhappy with how we process your personal data, we ask you to contact us in the first instance so that we can assess the situation. You can contact us at the details provided at the beginning of this notice. If your query or complaint is not dealt with to your satisfaction, you may then contact:

The Information Commissioner's Office - Northern Ireland  
3rd Floor  
14 Cromac Place,  
Belfast  
BT7 2JB

Tel: 028 9027 8757 or 0303 123 1114

email: [ni@ico.org.uk](mailto:ni@ico.org.uk)

or

The UK Information Commissioner's Office  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire,  
SK9 5AF

Tel: 0303 123 1113

email: <https://ico.org.uk/global/contact-us/email/>

## **9. Changes to this policy:**

Any changes to this Website Privacy Notice or Cookie Policy will be posted on this website so you are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

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### **Disclaimer**

The Parish of Stormont, St Molua's Church shall accept no liability for any loss, damage, claims, demands, causes of action, expenses, including without limitation to, reasonable legal fees and costs of proceedings arising out of or in connection with the use and/or dissemination of personal information relating to you in accordance with this privacy statement and your consents.

The Parish of Stormont, St Molua's Church shall accept no liability for statements issued pertaining to this website which clearly represent the sender's own views and are not made on behalf of the Parish.

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### **Copyright Information and Terms & Conditions**

The Parish Webmasters, under the auspices of St Molua's Select Vestry, administer our website at [www.stmoluasonline.com](http://www.stmoluasonline.com) to allow information on the parish and the wider Church of Ireland to be freely available.

The use of and access to pages of this website are subject to the terms and conditions set out below and the copyright declaration below. By using or accessing this website, you agree to be bound by these terms and conditions.

This website is designed for information purposes only.

News organisations may copy, quote, publish and broadcast material from this website without payment and without approval provided they observe the conditions below. Other users may copy or download material from this website for private research and study without payment and without approval provided they observe the conditions below.

The conditions for the limited waiver of copyright are that users:

- Quote the source as St Molua's Church website, [www.stmoluaonline.com](http://www.stmoluaonline.com)
- Do not use the material in a misleading context or in a derogatory manner;
- Provide the Parish with a complimentary copy of a print publication; and the URL address of a website using copied material.

All other requests to use material belonging to the Parish require the prior written consent of the Select Vestry using the contact details at the start of this notice.

Content on this website is © copyright St Molua's Church, Parish of Stormont unless otherwise stated.

Requests to use wider Church of Ireland material, including liturgical resources, may require the prior written consent of The Representative Church Body (RCB). Please refer to the Church of Ireland's [Website Privacy Notice](#) for further information.