

# ST MOLUA'S CHURCH - PARISH OF STORMONT - CONSENT FORM

*\*one form to be completed per person*

Name (inc. title): \_\_\_\_\_

Address (inc. postcode): \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

By signing this form, you are confirming that **you consent to St Molua's holding and processing your personal data** for the following purposes: -

*(Please tick the boxes below where you grant consent)*

I consent to the church: -

- contacting me by post, phone or email.
- keeping me informed about news, events, activities and services at St Molua's.
- including my details, if relevant, in the 'Contact Magazine' which is circulated to Church Members.
- sharing my contact details with the Diocese of Down & Dromore so they can keep me informed about news, events, activities and services that will be occurring in the diocese and which are directly relevant to the role I am undertaking.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example we may not be able to let you know about forthcoming services and events); except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our "Privacy Notice" which is available from our website or from the Parish Office.

You can withdraw or change your consent at any time by contacting the Data Manager at St Molua's Church Office (028 9041 9171) or email: [stormont@down.anglican.org](mailto:stormont@down.anglican.org) Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

*St Molua's is a Registered Charity, NIC: 102374*

## FURTHER INFORMATION

Most of the data that will be held on computer will be 'personal data', for example names, addresses, and contact details. This basic but essential data is required to allow key Church personnel to carry out their roles effectively, for example the Rector, the Secretaries and the Treasurer. The Church has a legal responsibility to ensure that you as a parishioner, give consent for the use of this data and that you are aware that it will be protected. In May 2018 the **General Data Protection Regulation (GDPR)** came into force which strengthened the previous Data Protection Act (1998) giving individuals more rights and protection in how their personal data is used.

*(Please note that the official Church registers of such things as Baptisms, Marriages, Burials etc will continue to be used, as the Law dictates and will continue to be kept securely as they have always been done)*

**You are not obliged to give any further details, but as we are trying to update our Parish records, it would be very helpful for us to obtain this further information in order to update existing separate lists.**

-Are you registered on the General Vestry Register?  YES  NO

-Do you subscribe to the church by FWO envelopes?  YES  NO

by Standing Order?  YES  NO

-Is this a family or individual contribution?  FAMILY  INDIVIDUAL

-Are there other St Molua's Church members living at the same address?

YES  NO

-Have you completed a Gift Aid form (if eligible) to enable the Church to claim an extra 25p for every £1 you give?  YES  NO

-Do you receive CONTACT magazine?  YES  NO

-Are you a distributor of CONTACT magazine?  YES  NO

*Please return completed form ASAP to the Church in a sealed envelope, marked as confidential and for the attention of the Data Manager. The envelope may be handed to one of the Church wardens on a Sunday morning or you may post it to the Church Office, St Molua's Church, 645 Upper Newtownards Road, Belfast. BT4 3LR Thank you so much for your assistance.*

**Rev. Emma Rutherford, Rector**